



*“Promoting Communication among Developmental Education Professionals”*

## **Call for Manuscripts**

The *NADE Digest* is a publication of the National Association for Developmental Education. We invite articles of interest for Developmental Education professionals including developmental educators, learning assistance personnel, academic counselors, and tutors who are interested in the discussion of practical issues in post-secondary developmental education. Articles should relate to issues that inform and broaden our understanding and practice of teaching and learning in developmental education. The subject of the article may emphasize innovative approaches, best practices, how meaningful research affects teaching and learning, or techniques to enhance student performance.

Please follow these guidelines when submitting your manuscript:

1. The article must be typewritten, 10 pages or less, including references, tables, and figures. The body should be double-spaced with one-inch margins, 12-point font. Do not justify the right margins.
2. The manuscript must include a cover sheet with:
  - a. Title of the article
  - b. The names of the author(s)
  - c. Job title and employer of each author
  - d. Name, address, and email of author responsible for correspondence.
3. Each page should include a header and page number in the upper right hand corner.
4. Heading and subheadings make the text easier to read and enhance clarity. Use headings to break up long passages of text, or to indicate a change in subject.
5. Your name should not appear in the body of the paper. This information should be replaced by [name withheld]. The identifying information will be inserted following the masked review process.
6. An abstract of between 100 and 125 words should be included, giving a brief outline of the content of the article, including major findings. It should aim to be both informative and interesting.
7. The subject matter must be relevant to the journal’s audience.
8. It is important to include supporting references.
9. Only references cited in the text may be included in the reference list. Care must be taken to cite all quotations.



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10. The author and contact information will appear at the end of the published article.
11. Manuscript and references must adhere to the *Publication Manual of the American Psychological Association* (5<sup>th</sup> ed.).
12. The manuscript must not have been published previously nor be scheduled for publication in any other publication.
13. Manuscripts must be electronically submitted in MS Word or Rich Text format as an attachment to Laura Villarreal at [Laura.Villarreal@utb.edu](mailto:Laura.Villarreal@utb.edu)
14. The *NADE Digest* will acknowledge receipt of manuscripts via email within ten days. Manuscripts will be reviewed by two or more members of the Editorial committee, with publication decisions made within four months.
15. All communication will be with the lead author, who is responsible for all communication with any additional author(s).
16. The *NADE Digest* is published in the fall and spring. Manuscripts are accepted all year long.

*The editorial committee is committed to providing positive mentoring assistance throughout the review process.*