



## Committee Volunteer Form

Fiscal year 20\_\_ - \_\_

Would you like to become more involved with NADE and serve others in the profession? There are many opportunities for personal and professional service within NADE. The strength of NADE stems from the volunteer spirit of its members. Volunteering is an excellent way to meet new friends, develop leadership skills, serve others, and gain increased personal and professional satisfaction. Volunteer opportunities exist to match any level of involvement you might seek.

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NAME: _____	PHONE: _____
ADDRESS: _____	FAX: _____
_____	E-MAIL: _____
_____	DATE: _____

Please place a check mark in front of the committee(s) on which you are willing to serve:

- Adjunct Faculty:** This committee encourages adjunct faculty participation and development and establishes professional growth activities.
- Archives.** This committee collects and forwards NADE materials to the NADE office for easy access and historical preservation.
- Awards:** This committee coordinates promotion of NADE awards, selects reviewers for awards program, promotes nominations for the various awards, and assists with award ceremony.
- Bylaws:** This committee provides information about the NADE Bylaws, information for amending the documents, and recommendations for possible changes.
- Cultural Diversity:** This committee encourages participation of NADE members from diverse backgrounds and develops activities to encourage diversity within NADE. The committee coordinates programs related to diverse cultures, incorporates diverse conference sessions, and works to integrate an awareness of the local cultures of NADE conference sites.
- Elections:** This committee provides information and promotes nomination of officer candidates, coordinates process for selection of candidate slates, and supervises the election process.
- International Access:** This committee is charged with coordinating programs related to international collaborations and coordinating diverse conference sessions that have an international focus. The committee coordinates the dissemination of information about developmental programs in countries throughout the world and encourages membership in NADE with fellow educators from outside the United States.

- ❑ **Marketing:** This committee is responsible for marketing the organization through the media as well as within the organization and its chapters. Marketing materials such as posters, visual, and audio media are developed by this committee.
- ❑ **NADE Digest:** This committee, chaired by the co-editors of the NADE Digest, assists the editors in preparing the Digest for publication and distribution. Members of this committee edit articles, assist with layout and formatting, and identify potential contributors. The NADE Digest Liaison, appointed annually by the NADE Executive Board, is an ex-officio member of this committee.
- ❑ **Newsletter:** This committee assists with writing, editing and other production aspects of the *NADE Newsletter*.
- ❑ **Political Liaison:** This committee serves as a clearinghouse of information among the NADE state chapter political liaisons, identifies key issues on the state and national level; and oversees the NADE political liaison newsletter (The Liaison).
- ❑ **Professional Development:** This committee coordinates annual awards to support continuing education by individual NADE members, recommends activities to support professional development of members, and coordinates professional development workshops for the members.
- ❑ **Professional Job Opportunities:** This committee coordinates information concerning job opportunities to the NADE membership and provides information at the annual conference.
- ❑ **Professional Liaison:** This committee is responsible for contacting other organizations that have similar missions as NADE and for arranging reciprocal agreements for conference waivers and exhibit space, membership list exchange, sharing of publications, etc.
- ❑ **Research:** This committee coordinates research concerning NADE activities (e.g., membership, conferences), coordinates annual research awards for individual NADE members, and recommends and coordinates research studies concerning developmental education.

**To volunteer, please print and complete this form and mail it to:**

**NADE  
Attn: Committee Coordinator  
500 N. Estrella Parkway, Ste B2  
PMB 412  
Goodyear, AZ 85338**

**Or**

**If you have accessed the electronic copy of this form, save it as a Word document, complete it, save again, and send it as an attachment to:  
office@nade.net**