Type of Meeting: NADE Executive Board Conference Call Meeting
Meeting Facilitator: President Rebecca Goosen
Officers Present: President-elect Patti Levine-Brown, Vice President Margie MacDonald, Treasurer Patrick Saxon, Secretary Jacquelyn Gaiters-Jordan
Invited Guests: Immediate Past President Jane Neuburger, Conference Manager Karen Patty Graham

I. The meeting was called to order by President Rebecca Goosen on Friday, March 30, 2012 at 9:06 AM CST.

II. Adjustments to the Agenda
   A. Guide Book discussion added to the agenda

III. Approval of Minutes – Approval of minutes was tabled for corrections. Minutes will be emailed and approved. Secretary Gaiters-Jordan will send the approved minutes to the Webmaster for posting on the NADE website.

IV. Reports
   A. Conference Manager Karen Patty Graham discussed 2013 NADE conference.
      1. Vote called for approval of Moderator, Volunteer, and Proposal Reader forms.
         Moved by Secretary Gaiters-Jordan; seconded by Vice President Margie MacDonald.
         The motion carried and the forms were approved. Conference Manager Patty Graham will inform the 2013 conference committee.
      2. There will be a limited number of rooms with ASD projectors available for concurrent sessions.
      3. Conference proposal submission deadline is June 15.
      4. Proposed changes for 2013 conference
         a) Exhibitors Hall opening may change from 4-6 pm to 6-8 pm (tentative)
         b) Reduce the cost of the participant list by half for exhibitors
         c) Possible creation of an additional category of exhibitors for graduate/doctoral programs in Developmental Education
      5. Immediate Past President Jane Neuberger proposed allowing 6 months access to previous conference information on the website following each NADE conference. After 6 months, conference information will be archived.
      6. Benedictine College (Illinois) is offering NADE members free admittance to a one day conference. Carol O’Shea will be asked to provide a targeted member list.
      7. Denver hotel availability for September face-to-face meeting – dates needed.

Conference Manager Karen Patty Graham exited the call at 8:55 am.
B. Vice President Margie MacDonald reported that GADE donated $100 towards the NADE scholarship. This is considered restricted income. A “Thank you” will be sent to GADE from President Goosen.

V. Old Business
A. CLADEA White Papers
NADE will continue to support the efforts of CLADEA and will consider white paper submissions when appropriate.
B. Innovative Educator contracts
President Goosen signed the Innovative Educator contracts. Contracts will be sent out to be signed and returned.
C. Grant Opportunity
NADE members have the opportunity to participate in a grant with David Arendale. Board will review and recommend if no cost is involved.
D. Wiki non-renewal
Confirmed that wikis will not be renewed – SPINs/Committees can budget for a wiki or use one that is free.
E. JDE/Digest increased paper copies needed
Discussion of possible contract revision for JDE. Secretary Gaiters-Jordan will contact Barbara Calderwood regarding receiving additional JDE copies. President Goosen will follow up regarding additional copies of the Digest.
F. Webmaster/Pagemasters
Dorothy Chase is doing a great job as webmaster of the NADE website. Immediate Past President Neuberger will send reminders to SPINs, Committee Coordinators, and other entities to pages are updated.
G. Certification Council proposed move from certification to accreditation body
The board discussed this proposal and it was decided that more information was needed and that a decision will be made during the June face-to-face executive board meeting. President-elect Levine-Brown will request additional information, to include marketing job description and potential cost, from Linda Thompson. This information will be shared with the board.

VI. New Business
A. Chapters – Arizona and New Mexico would like to break away from SWADE and form individual chapters.
Possible new chapter forming in Alaska. NADE member Galena Peck has recruited 15 potential members. Immediate Past President Neuberger stated that the board has flexibility in waiving the required 25 member requirement for a new chapter. Vice President MacDonald will follow up with SWADE and Alaska.
B. Magna Publication- Tabled

VI. Closing and Adjournment
The Certification Council was revisited. Treasurer Saxon will prepare a report on the Certification Council’s expenses for the past 2 years.
The meeting was adjourned at 11:05 AM CST. The next conference call will be Friday, April 27, 2012 at 9:00 AM CST.