Meeting was called to Order at 9:03 MST a.m.

TOPICS:

1. Review of Minutes

   Discussion:
   
   Motion: Approve the minutes from the June NADE Executive Board Meeting
   First: Margie MacDonald
   Second: Patrick Saxon
   Motion Passed

2. Status of the 2013/14 Minutes and Posting Minutes to Web Site

   Discussion:
   
   Action Item: The NADE Executive Board will review the notes from 2013 board meetings and will discuss in September.

3. Web Site Update Discussion

   Discussion:
   
   Associated fees
   
   Estimated cost of upgrading the website will be approximately $4000 to $6000 dollars. Currently the website uses Dreamweaver and makes it difficult to upgrade. The NADE Executive Board will discuss and decide at the September Board meeting.

4. Travel

   Greenville -- confirmation numbers for the September Board meeting:
   
   o Taunya Paul-4353458501
   o Gwen Eldridge-4353458502
   o Margie MacDonald-4353458503
   o Patti Levine-Brown 4353458504
   o D. Patrick Saxon-4353472901
   Denise Lujan- 4353472902

   Action Item: The NADE Executive Board will send Margie MacDonald their flight information once travel arrangements are made.
December meeting in Kansas City – plans are being made.

**Discussion:**

5. Immediate Past President Report  
P. Levine-Brown

   a. Reading Summit at 2015 Conference  
   -- room night for Eric Paulson  
   -- Budget from NADE of $2,000 and accessing the funds

**Discussion:**

Summit will be held as a post-conference.  
CRLA will co-sponsor the Reading Summit.  
The summit will be capped at 150 attendees. 75 designated for CRLA members and 75 for NADE members.  
The summit will cost attendees $50.  
The Planning team is considering
   • Letting attendees register for just Saturday and putting a unique registration process on the form for the 2015 conference.  
   • Putting the presenter information and presentation materials in the Journal of Developmental Education.  
   • Marketing strategies for the Summit. Some possible ideas are to place an ad in the fall newsletter and targeted emails.

Amy Berger will help design a Website that will house all the presentations, information, contact etc... for the summit.  
The Summit will need to pay the Audio Visual Company to stay through Saturday afternoon.

6. President Report  
T. Paul

   a. Update – NADE Digest  
The NADE Digest will be closed down. Current and future articles will be placed into the NADE Newsletter. Gwenn Eldridge will make a new section in the newsletter that is specifically for the Digest.  
   **Action item:** Gwenn Eldridge will let Joyce Adams know of the change.

   b. Update – Archives Committee  
The Archive Committee will be disbanded.
c. Update – Award Ceremony Changes and Russ Hodges request
The NADE Executive Committee has decided to keep the award ceremony in the Plenary as a graduation style of ceremony with no speeches given. There will also be a reception honoring the winners, a write up in the program, and possibly a running video of speeches in the Exhibit Hall.

e. Teacher Credentials

f. Data Request from Dr. H. Boylan
We have had a request from Hunter Boylan for NADE to work on a data collection project. Naomi Lundman, Jane Neuburger, Hunter and Taunya Paul are working on a template for a web site form that will be used. They are working to begin collecting data in late fall.

Discussion:

7. President-elect Report  

G. Eldridge

a. Committees Updates
The Digest Committee has been discontinued. The Digest will now be part of the newsletter. Gwenn Eldridge and Craig Barto will work with PEAK on a Constant Contact delivery method for the newsletter.

b. SPINS Updates
We are still in need of a SPIN coordinator. We will discuss possibilities in the September meeting.

c. Certification Council Updates
The Certification Council provided the board with an update and timeline on the transition to being an accrediting agency. The council proposes that we announce the change at the 2016 conference. The council shared that progress is being made on making the transition according to CHEA standards and guidelines.
Board will discuss the council’s budget request at the September meeting.

d. Marketing plan review
Gwenn Eldridge will prepare a detailed marketing budget plan for the board’s review in September.
Several publications items have been produced, including table-top banners, a stakeholder’s brochure and NADE magnets. A membership brochure has been written and is being designed.

e. Adjunct Training – Patty Eney and Julie Kling
Patty Eney is interested in being a part of a plan for adjunct training, but she didn’t indicate that she would take a lead in the project. She also stated that she would be interested in leading a board session at the 2015 conference but would like more direction.

Discussion:
The board would like to have several items shared with the Certification Council. The board is interested in knowing how Certification Council training/accreditation will address mandates on redesign and develop in the states. The board would also like to see redesign materials. Gwenn will follow up.
8. Vice President Report  
   M. MacDonald

   a. Chapter Updates
      Approved GRADE AS A NEW CHAPTER
      Approved chapter grants from ArkADE AND OADE

   b. Conference Planning Updates
      Worked with 2015 conference team to extend proposal deadline.
      Working with 2016 conference team on logo theme/concept.
      In negotiations with the Marriott Kansas City for the 2017 conference.

   c. Feedback from 2015 team about budget issues
      Margie will talk with the conference team about staying within their budget.

   Discussion:

9. Treasurer Report  
   P. Saxon

   a. Budget Update
      We will finalize the budget at the September meeting.

   b. Financial Control Policy Statement
   c. Reserve Funds Statement in PPH

   Discussion:

10. Secretary Report  
    D. Lujan

   Discussion:

11. CLADEA Update  
    P. Saxon

   Discussion:
    The board decided to reappoint Patrick as the CLADEA representative for the next three years.

12. Old Business/Other  
    Board

   a. Institutional Membership Discussion
   b. Calendar of Responsibilities Updating Progress
   c. Strategic Plan Progress
   d. Maxine Elmont Scholarship discussion
13. Conference Manager Update  

K. Patti-Graham

a. 2014 update: Working with Laura V. on finishing final report.


c. 2016 update: Forwarded information to conference team. Developed list (with Margie MacDonald) of items to be renegotiated with Kansas City Marriott for revised RFP.

d. 2017 update

e. 2018 possibilities: Working on RFPs for NASHVILLE, Atlanta, potential cities in Alabama.

f. Other, including items that may arise from Board discussion and votes that pertain to conference management

Discussion: